

## **Fiscal Sponsorship Information & Guidelines**



### **Summary**

Arts Connection's Fiscal Sponsorship Program provides administrative support and guidance to artists, projects and other organizations, working in a variety of disciplines, so that they may pursue grants, donations, and other sponsorship opportunities that require tax-exempt status.

This is an important service in which Arts Connection acts as a partner to help you raise money to produce regional arts and culture events, programs, and projects that benefit each of our creative communities, all across San Bernardino County.

A fiscal sponsorship relationship with Arts Connection ensures funding agencies and contributors that donations and grants received on behalf of the artists/projects are well-managed and funds are disbursed according to the grant proposal and their guidelines.

### **Criteria**

Arts Connection will consider artists, organizations, and projects for sponsorship if they are:

- Mission aligned with Arts Connection role as San Bernardino County's local arts agency
- Engaged with and supportive of local community needs and priorities
- In good standing with the CA Franchise Tax Board and IRS
- Show potential for future development and growth
- Non-legislative in nature

### **Services**

As a fiscally sponsored project, Arts Connection will provide:

- Sponsorship of grant applications and administration of grant funds through a pre-approved grant relationship agreement (see details below)
- Formal acknowledgment to funding sources of all donations and in-kind contributions above \$250 and monitoring of expenditures to ensure that they are in keeping with the original proposals, contracts or funder requirements (if applicable)
- Staff consultation on writing of grants and on final reports to funders
- General guidance about possible future funding sources

- Assistance with securing liability insurance (\$150 per certificate)
- Access to Arts Connection email marketing and donation platform

### **Fees & Benefits**

Upon acceptance in the fiscal sponsorship program **a one-time fee of \$75 is due** along with the signed contract between Arts Connection and the artist/organization/project.

For all funds received on behalf of the artist, organization, or project a **10% administrative fee will be included.**

In addition to the ability to raise funds for your project, fiscally sponsored projects receive:

- Quarterly finance statements sent to you via email
- Links to relevant upcoming grants and deadlines and other grant finding resources, specific to your interests
- Promotional opportunities on our website and in monthly e-newsletters

Interested in sponsorship?

**Download the application** for joining our Fiscal Sponsorship program. Requests are accepted year round.

Questions?

[info@artsconnectionnetwork.org](mailto:info@artsconnectionnetwork.org)

909.318.1900

Resources for Information About Fiscal Sponsorship

For a directory of fiscal sponsors, see: [fiscalsponsordirectory.org](http://fiscalsponsordirectory.org)